Muskegon Community College

BOARD OF TRUSTEES
BOARD MEETING
MINUTES

September 15, 2021 – 12:30 p.m.
Room 1300 – Lecture Hall Stevenson Center – Main Campus

Present: Chair Osborn, Vice Chair Mullally, Trustee Frye, Trustee Moore, Trustee Crandall, and Trustee Portenga

Absent: Trustee Cook

Chair Osborn called the meeting to order at 12:30 p.m.

1. Trustee Crandall moved approval of the Agenda; second. Vote unanimous; motion carried.

2. Public Comments and Presentations
   - The Counseling and Advising Center department report was presented by Sylvia Hayes, Department Chair.

3. Trustee Crandall moved approval of the Consent Agenda; second. Vote unanimous. motion carried. *(Board Action Required – Vote)*
   A. Minutes – Board Meeting Minutes of August 18, 2021
   B. Budget/Finance
      1. Financial Reports – *Dan Moore*
   C. Required Approvals – *Chair Osborn*

4. Administrative Reports
   A. President's Report – New leaders on campus were recognized – Beth Dick, Teresa Newmarch and Ken James. Over the next nine months Dr. Nesbary will be inviting mentors and guest speakers to campus for the MCC Lessons in Leadership Speakers Series. The series opens on October 5 with Dr. Scott Behrens, Vice President of Enrollment Management and Student Success at Monroe County Community College, who will present "Using Data to Inform Growth and Student Success."
   B. Student Success Report – *Dr. John Selmon*
      1. Dr. Selmon shared information on the storm that hit campus on September 7th, a presentation was given by Kristin Tank and David Sturgeon shared updates on clean up. Dr. Steven Wilson presented on Technology – The Data Center, moving more systems to the Cloud, damages to equipment and ongoing repair work.
      2. Enrollment updates were given.

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3. Student Success Completion Agenda – JB Meeuwenberg and Patti D'Avignon shared team goals – to create a mentoring program, and increase the work being done for Guided Pathways and Professional Development. A survey will be going out to students asking about their online experience in courses. Two goals for the upcoming year are closing equity gaps and increasing completion.

C. Personnel Report – *Kristine Anderson* – New hires - Teresa Newmarch, Chief Advancement Officer, Beth Dick, Vice President of Finance & Chief Financial Officer, and Ken James, Chief Diversity Officer. Farewell to Tonia Lans, Counselor and Sarah Pearson, Admissions, who will be moving to Ellucian.

5. Business Non-Operational

A. MCCA Report – *Trustee Crandall* – The MCCA Board will be meeting at the end of the month, and the budget needs to be completed by month end.

B. Foundation Update – Teresa Newmarch shared that the Foundation has two open positions. They are working on a development plan. The Foundation Board did not meet this month; their next scheduled meeting is Wednesday, September 22. The Alumni Relations Committee will also meet.

6. Old Business

7. New Business

A. Permission to Award and Contract for the MCC Direct Digital Control & Building Automation System Upgrade Project – *Dr. John Selmon*

Trustee Moore moved approval. Second. Vote unanimous; motion carried. Discussed the difference in the amount of the bids. HEERF funding is being used.

B. Muskegon Community College Professional Development for Faculty – *Dr. John Selmon*

Trustee Crandall moved approval. Second. Vote unanimous; motion carried.

C. Local Strategic Value Resolution – *Beth Dick*

Trustee Crandall moved approval. Second. Vote unanimous. Motion carried.
It was noted the Resolution states we met the best practice standards required, although we did more than meet, we exceeded.

8. Board of Trustees Policy Governance – Chair Osborn

A. Policy Updates will be discussed at the Board Retreat tomorrow.

B. Future Agenda Items

9. Announcements

- Trustee Portenga congratulated over 100 All-Conference student athletes with a 3.0 GPA or above, and the LPN Program for being named the best in Michigan 2021 and thanked MCC for doing a good job. He added that coming together in an emergency shows we care. Be the change you want to see in the world.

With no further business, the meeting was adjourned at 1:51 p.m.

Minutes submitted by Secretary Nancy Frye
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